

**COUNTY OF MARIN  
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD  
3501 CIVIC CENTER DRIVE, ROOM 260, SAN RAFAEL, CA 94903  
MINUTES FOR MEETING SEPTEMBER 23, 2020**

BOARD MEMBERS PRESENT:                   Gina Hagen,  
  Linda Levy  
  Ellen Stein  
  Olivia Castillo

ABSENT:   Tim Baker

**1. CALL TO ORDER**

Meeting was called to order by Commissioner Hagen at 5:31 P.M.

**2. WELCOME AND INTRODUCTIONS**

Welcome Olivia Castillo and Tim Baker

**3. PUBLIC COMMENT**

No public comment.

**4. APPROVE MINUTES FOR REGULAR MEETING OF FEBRUARY 26, 2020**

**M/S Stein/Levey to approve minutes with corrections**

**AYES: Hagen, Levey, Stein**

**ABSTAIN: Castillo**

**ABSENT: Baker**

**5. UPDATE ON CURRENT CSA 18 AND PARK DEPARTMENTS ACTIVITIES**

Playground equipment has been inspected and the Apollo Spinner at Pueblo park has been repaired.

Adrian/Rosal entry re-design: Bids for the current approved upgrades to the entrance have exceeded the budgeted \$25,000. The concrete bench and the amount of imported soil contribute to the high cost. Discussion ensued about using separate vendors for the concrete work and landscaping, just scaling down the project or completing the project in phases. Castillo joined Stein in Ad hoc subcommittee to work with Staff on an entryway better suited to meet our budget.

Senior Adult exercise equipment: Castro Park was discussed as a site to add senior adult equipment. Exact equipment will be considered at a later date along with additional sites if the community enjoys them.

**M/S Stein/Castillo: Motion for future consideration of Senior Adult exercise equipment at Castro Park west of the Children's play structures outside of the grass.**

**AYES: Hagen, Levey, Stein, Castillo**  
**ABSENT: Baker**

Jim Chayka stated that there have been problems with Gardner's Guild and the county is making sure they are complying with their contract. The county requests bids for projects which I open to all contractors. Gardner's Guild won because they were the lowest bidder and could provide what we needed. If the advisory board is not satisfied with Gardner's Guild an option would be to bid out each project separately.

**M/S Hagen/Levey made a motion to pursue separating out CSA#18 sites from the County's landscaping contract using an alternate vendor.**

**AYES: Hagen, Levey, Stein, Castillo**  
**ABSENT: Baker**

Jim Chayka stated that there has been intense scrutiny in recent months about expenditures and activities for North San Pedro medians. There are 4 meters that exist on NSP Road that are used in watering the medians which are paid for by the County's general fund. The two medians near the Meriam community entrance are maintained by Gardner's Guild.

#### **6. CSA 18 BUDGET UPDATE**

Jim Chayka presented the FY21 Budget. There was \$181k in revenue and \$114k in expenses.

Fund Balance is \$393k. \$25,000 remains in the budget for the Adrian/Rosal entrance

**M/S Levey/Hagen Motion to approve FY20-FY21 budget**

**AYES: Hagen, Levey, Castillo**  
**NAYES: Stein**  
**ABSENT: Baker**

#### **7. ELECTION OF OFFICERS**

**M/S Hagen/Stein nominates Levey as Chairperson**

**AYES: Hagen, Levey, Stein, Castillo**  
**NAYES: None**  
**ABSENT: Baker**

**M/S Levey/Stein nominates Hagen as Vice Chairperson**

**AYES: Hagen, Levey, Stein, Castillo**  
**NAYES: None**  
**ABSENT: Baker**

**M/S Levey/Hagen nominates Stein as Secretary**

**AYES: Hagen, Levey, Stein, Castillo**  
**NAYES: None**  
**ABSENT: Baker**

#### **8. ADVISORY BOARD MEMBER COMMENTS**

No comments

Next regular Meeting: February 24, 2021

Meeting adjourned at 9:11 pm.