



COUNTY OF MARIN
BUSINESS LICENSE APPLICATION
FISCAL YEAR _____ / _____

1. **Business Name:** _____

2. **Entity/Registrant:** _____

3. **Business Location:** _____
Street City State Zip

4. **Business Mailing Address:** _____
Street City State Zip

5. **Business Telephone:**(____)_____ **Cell:**(____)_____ **Fax:**(____)_____

6. **Owner(s)(1):** _____ **SSN#:** _____ **Driver's License #:** _____

(2): _____ **SSN#:** _____ **Driver's License #:** _____

7. **Owner Address:** _____
Street City State Zip

8. **Business Description:** _____

9. **Business Type:**

Sole Proprietorship	<input type="checkbox"/>	Date Business Opened:	_____
Partnership	<input type="checkbox"/>	Federal Employers ID #:	_____
Corporation/LLC/LLP	<input type="checkbox"/>	Secretary of State Entity #:	_____

10. **Seller's Permit #:** _____

11. **State Contractor's License #:** _____ **Contractor's Class #** _____ **Project Cost \$** _____

12. Refer to **BUSINESS LICENSE TAX SCHEDULE (on back of form)** to determine payment required.

Separate application is required for persons / entities engaged in more than one business.

Complete the following which applies to your business:

- a. **General Business** – Classes A,B,C, or D **Class Type** _____
 Gross Receipts for your preceding business year \$ _____ \$ _____
- b. **Delivery Business** – Without Fixed Place of Business in Marin County
 Number and Capacity of Vehicles _____ \$ _____
- c. **Living Accommodations** – Hotel, Motel, Apartment, House for Rent
 Number of Units _____ **Assessor's Parcel Number** _____ \$ _____
- d. **Other Licenses** – Solicitors, Taxicab, Auctioneers, Christmas Tree Lots
 Describe Business Activity _____ \$ _____

13. †State Mandated Disability Access and Education Revolving Fund [SB1186/AB1379] \$+ _____ **4.00**

TOTAL AMOUNT DUE \$ _____

14. Any food or drink dispensing establishment or restaurant must submit, with this application, a copy of their Health Permit from the Marin County Health Department

15. Is this business a nuclear weapons contractor? Yes No

16. Does this business store or use hazardous materials? Yes No

17. **I hereby certify under penalty of perjury that the information provided in this application is true and in compliance with all applicable state and county ordinances governing my business.**

Authorized Signature _____ Date _____

Print Name _____ **Title** _____

RETURN THIS APPLICATION WITH A CHECK PAYABLE TO: MARIN COUNTY TAX COLLECTOR

SEND TO:

DEPARTMENT OF FINANCE
ATTN: BUSINESS LICENSE
P.O. BOX 4220
SAN RAFAEL CA 94913-4220

OFFICIAL USE ONLY	
Date Application Rev _____	Initials _____
Payment Type: _____	

For questions, call **(415) 473-7045** or visit <https://www.marincounty.org/depts/df/businesslicense>

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:
 Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx
 The Department of Rehabilitation at www.rehab.cahwnet.gov
 The California Commission on Disability Access at www.cdda.ca.gov



COUNTY OF MARIN BUSINESS LICENSE TAX SCHEDULE

<u>GENERAL BUSINESS</u>	<u>Class A</u> Automobile Repair services Construction -- General and special Contractors and Operative Builders Laundry, Dry cleaning and garment services Manufacturing Newspapers Retail trade (Resale License Required from State Board of Equalization)	<u>Class B</u> Recreation services Architectural services Beauty shops, barbers, Hairstylists Engineering services Landscape services Operators, Renters and Lessors of Commercial Property Services to buildings Restaurants/Catering Leasing Companies Photograph Services All business not specifically listed elsewhere	<u>Class C</u> Accounting, Auditing and Bookkeeping services Financial services Insurance brokers and services Legal services Management and Public Relations services Medical and health services Real estate agents, brokers, managers and services Veterinary services Wholesale trade	<u>Class D</u> Agriculture, Producers of Food Fiber Aquaculture and Fisheries Nurseries and Tree Farms
GROSS RECEIPTS RANGE				
\$ 0 – 7,500	\$15.00	\$22.50	\$22.50	\$30.00
7,501 – 15,000	30.00	45.00	60.00	30.00
15,001 – 25,000	45.00	67.50	90.00	30.00
25,001 – 50,000	60.00	90.00	120.00	50.00
50,001 – 100,000	100.00	150.00	200.00	75.00
100,001 – 250,000	150.00	250.00	300.00	100.00
250,001 – 500,000	300.00	385.00	450.00	100.00
500,001 – 750,000	450.00	562.50	675.00	150.00
750,001 – 1,000,000	600.00	750.00	900.00	150.00
1,000,001 – 2,000,000	800.00	1,000.00	1,200.00	200.00
2,000,001 – 3,000,000	1,000.00	1,250.00	1,500.00	300.00
3,000,001 – 4,000,000	1,200.00	1,500.00	1,500.00	400.00
4,000,001 – 5,000,000	1,400.00	1,750.00	2,100.00	500.00
5,000,001 – 10,000,000	2,000.00	2,500.00	3,000.00	700.00
10,000,001 – 25,000,000	3,000.00	3,750.00	4,500.00	1,500.00
25,000,001 – and over	3,000.00 + .01%	3,750.00 + .01%	4,500.00 + .01%	2,000.00 + .01%

DELIVERY BUSINESSES without a fixed place of business in the unincorporated areas of Marin County

<u>Vehicle</u>	<u>Rate per Vehicle</u>
Not exceeding ½ ton capacity	\$ 22.50
Over ½ ton to 1 ton capacity	37.50
Over 1 ton to 1 ½ ton capacity	75.00
Over 1½ ton to 2 ton capacity	112.50
Over 2 ton to 3 ton capacity	150.00
Over 3 ton capacity	225.00

LIVING ACCOMMODATIONS

Hotel, motel, apartment, rooming house, house rental, etc.

Annual Fee of \$15.00 per dwelling unit

Vacation Rental (short term only, 30 days or less) **must obtain Transient Occupancy Tax Certificate**

Contact: Tax Collector (Room 202) Phone: 415-473-6139

OTHER LICENSES

Auctioneers without fixed place of business in the county: **\$500.00/year** or **\$50.00/day**

Christmas Tree Lots: **\$45.00** per year

Taxicab: **\$60.00** per vehicle per year

Commercial Filming Permit

Contacts: Community Development Agency at 415-473-7875 for (Civic Center and Other County Buildings)

Department of Public Works at 415-473-2932 for (County roads and areas)

PENALTIES

Annual Business License Tax is due and payable in advance of July 1 and is considered delinquent on August 1.

Thereafter, late payments are subject to **10%** penalty per month, not to exceed **50%** of the tax.

Flat rate licenses are payable in advance of the business activity. Any flat rate license tax which has not been paid will be assessed a penalty of **25%** in addition to the amount due.